

MINUTES TO MEETING**MEETING DATE:** 12/03/20**ATTENDEES:** Rebecca Turner, Abigail Rogers-McKee, Douglas Cooper, Barbara Kalish,**DISTRIBUTION:** Attendees, Stephen Piersanti, File**LOCATION:** Zoom Video Meeting

#	Discussion	Action By/Date
1.	General	
a.	11/05/20 minutes - accepted	
2.	New Business	
a.	Website maintenance	
b.	T-Shirt sales – (\$220 was made as a result of the 2020 birthday party)	
c.	New EHC Computer – it was confirmed that there is no Town Network. We will purchase an external hard drive for back-up.	RT
d.	Financial Report Anticipated purchases for 2021 <ol style="list-style-type: none"> 1. \$4,000 for MARCRIS, 2. \$250 for a safe to store the Proprietor Book (which has considerable value to the town) 3. External hard drive 4. Printer paid by Town 5. Supplies 6. \$ 250 for training is available 	ARM
3.	EHC Zoom Account	
a.	Zoom Account: RT working with Mary Brazie. EHC Zoom will be up and running for the next meeting	RT 1/7
4.	Rte 23 75% Design Documents	
a.	EHC will monitor the document submissions and report on relevant developments	
b.	Traffic islands: Garden club has committed to maintaining planting on the documented traffic island at rte 41	
c.	Hwy Barriers: BK to suggest alternatives to the documented metal highway barrier	BK 1/7
d.	Sidewalks and Crosswalks: MDOT/Jacobs would accept colored stamped asphalt paving at crosswalks. BK to confirm with MDOT/Jacobs. Depending on the design of the crosswalk, this would be acceptable to the EHC	BK 1/7
5.	Massachusetts Cultural Resources Information System (MACRIS)	
a.	Neil asked that we reconsider replacing him. He has made some changes in his staffing and has retained a local person, Marisa, to work with us on our project. We will entertain this option, invite Marisa to our next meeting and issue a memo to Neil asking for a commitment to a milestone schedule with a completion date of 6/1/21. It was agreed that we would delay retaining a new consultant pending Neil's response.	RT 1/7/21
b.	MACRIS report has been on-going for 4 years. The effort included updating the surveys from the 1980's/90's.	
6.	Town hall Sign	
a.	No discussion pending SP comments	SP 1/7/21
b.	Lucinda Vermeulen organized a committee. SP will represent the EHC	
c.	Committee members include: (Stephen?)	
d.	LV requested that the committee members suggest alternatives. EHC will develop options to present to the committee	SP
7.	Membership	
a.	EHC to reach out for new members	On-Going
b.	We welcomed our newest member, Douglas Cooper. DC will focus on continuing to organize the archives and developing an acquisition plan.	DC On-going
8.	Historical Commission mission statement/acquisition policy/training	Ongoing
9.	TBD	
10.	Archive collection/organization/layout – not discussed	
a.	Douglas Cooper to lead this effort.	DC
b.	Law Books <ol style="list-style-type: none"> 1. EHC will retain those books published prior to 1850, probably part of the Karner Collection, and 	Resolved EHC

	dispose of the balance based on consultation with an antique book dealer, the town and a local attorney. 2. Rebecca to schedule a clean-up day with the EHC 3. The EHC has taken the following measures to determine the value of lack of value in retaining the law books in our collection. It has been agreed by the following that these books are not unique, and have no value either to town or to the history of Egremont. a. Rusty Mott, a local expert on rare books, reviewed the collection and agreed that these books had no value, b. James Parrish has shown no interest in retrieving or retaining the collection, c. Mary Brazie, speaking for the Town of Egremont has shown no interest in retrieving the collection, d. Another local attorney who advised that most attorneys either had these books or they were available on line.	
c.	ARM obtained a quote for renting a dumpster from Barbados Carting	
11.	Demolition delay by-law	
a.	BK to email Jared Kelly to schedule a joint meeting with the PB to discuss this issue	BK 12/3
b.	BoS advised that any changes to bylaws must be presented to the BoS by March meeting	EHC/PB 3/2021
c.	EHC to coordinate with the Planning Board as part of Outreach. This will be a 2021 initiative	2021
12.	Outreach	
a.	Next steps: 1. Schedule meetings with the PB and other related commissions – possibly quarterly 2. Schedule meetings with the Library Committee to discuss collaboration in the existing space	RT 12/3
b.	10/13/20 Meeting with Select Board: RT spoke with the BOS about the commission's intent to become more involved with the town board in a formal advisory role and to open communications between the boards. The possible separation or re-structuring of the management of the archive was also discussed. This was an outreach to let the board know of our discussions about the direction of the commission over the summer and start the conversation about where to go from here.	
c.	Egremont Newsletter: EHC to contribute article. RT obtain deadlines from Mary Brazie	BK 12/3
d.	Schedule meetings for the fall with the Select Board and other Town Commissions to coordinate mission.	EHC
e.	Develop a local out reach program to inform the community of our mission/activities/etc.	Ongoing
f.	Invite Library Committee and look for ways to collaborate. RT to contact LC chair	Ongoing
13.	Publicize our role in town government and ongoing MACRIS effort	RT
14.	COVID-19 historical record for archives – not discussed	
a.	Attendees agreed that the EH should reach out to residents to collect stories and personal accounts of the COVID-19 epidemic and how it effected Egremont. RT will circulate a draft post for outreach to the community via social media. Out-reach should include Egremont residents, teachers and others involved with the town.	RT Ongoing
15.	Previous agenda items to be revisited 1. Oral History – Barbara Kalish: Ongoing after COVID a. Will Conklin re. History of April Hill b. BK to develop list of interviewee	Ongoing EHC BK SP
16.	Next Meeting	
a.	To be scheduled for the 1 st Thursday of each month EHC has its own Zoom account, Agenda will still need to posted with the town 2 business days prior to the meeting	
b.	1/7/21 @ 4pm	
17.	End of minutes	
a.	Submitted: 1/4/21 by Barbara Kalish	